

# 21<sup>ST</sup> ANNUAL KOSBE AWARDS

## OFFICIAL RULES

EMAIL QUESTIONS TO [DGLENN@KINGSPORTCHAMBER.ORG](mailto:dglenn@kingsportchamber.org)



Each paid entry includes (1) General Admission ticket (\$75.00 value) at the recognition and celebration event on Thursday, December 10, 2015, located at Meadowview Marriott (1901 Meadowview Pkwy , Kingsport, TN 37660) from 6 – 9 p.m.

**Deadline for Entries: 11:59:59 EST on October 5, 2015.**

## PREQUALIFICATIONS

The contest is open to Kingsport Chamber members and non-members who meet the following criteria:

- Legal residents of the United States.
- At least 18 years of age at the time of entry.
- Legally established **for-profit** small business.
- A corporation, limited liability company, partnership or sole proprietorship. Carrying on business for tax purposes in the City of Kingsport or in Sullivan, Grainger, Hamblen, Hancock, Hawkins or Washington County.
- Entrant must hold an ownership stake in the business.
- Business must consist of no more than 150 employees.
- Must have earned some significant revenue in the past 12 months. 2013 reported revenue must not exceed \$10M USD.
- The Kingsport Chamber, KOSBE, and its respective employees, and their respective immediate family and household members are not eligible.

## OTHER RULES

- All entry fees must accompany completed entry forms. Your application will not be processed until all applicable fees are received. Make checks payable to KOSBE. Visa or Mastercard accepted.
- All ticket sales and entry fees are non-refundable.
- Post-Interview feedback from expert panel of judges to be provided to all small business applicants to help them improve and focus growth. All judges must sign a conflict of interest/confidentiality agreement to ensure that all entries and details about entrants and their respective businesses will not be disclosed to anyone outside the judging process. All entries will be treated with the strictest confidence at all times.
- Newborn, homebased, agriculture and online businesses also welcome.
- Drop off entries at your Kingsport Chamber of Commerce – KOSBE Office, 400 Clinchfield Street, Ste. 100, Kingsport, TN 37660. Fax to (423) 392.8834 or e-mail to [dglenn@kingsportchamber.org](mailto:dglenn@kingsportchamber.org).
- By entering, you agree to all contest rules and release of name and business name for winner notification purposes and for public winner disclosure, as required by law.
- All submitted entries become the property of KOSBE.
- Impact Award Nominations must be made by a past winner or current KOSBE Awards applicant.
- The entry fee for the Impact Award includes a ticket for the individual nominated, not the nominator.

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## APPLICATION ENTRY FORM \$50

EMAIL COMPLETED FORM TO [DGLENN@KINGSPORTCHAMBER.ORG](mailto:DGLENN@KINGSPORTCHAMBER.ORG)



**Mark "X" all that apply.**

- ☐ Under 10 Employees ☐ 10 Employees and Up ☐ New Business ☐ Young Entrepreneur  
☐ Multiple Store/Franchise ☐ Small Manufacturer/Fabricator ☐ Woman-Owned ☐ Veteran-Owned ☐ Gazelle

Name:

Business:

Business Description:

Address:

City:

Zip:

Phone:

Email:

Web Site:

Start Date:

# of Employees incl. Self:

Do you meet all criteria?

List your community involvement/service. i.e., charities, volunteerism, activism, projects, etc.

List your business accomplishments or highlight your success story.

List your marketing activities. i.e., web site, advertising, tradeshow, networking, presentations, social media, etc.

Tell us about your best practices. How do you maintain performance excellence? i.e., processes, systems, procedures, etc.

Tell us about your future plans for growth and or goals.



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## IMPACT NOMINEE FORM \$50

EMAIL COMPLETED FORM TO [DGLENN@KINGSPORTCHAMBER.ORG](mailto:DGLENN@KINGSPORTCHAMBER.ORG)



**Mark "X" all that apply.**

☐ Current Applicant ☐ Past KOSBE Award Winner

### NOMINATOR CONTACT INFO

Name:	Business:	Business Description:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Address:	City:	Zip:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone:	Email:	Web Site:
<input type="text"/>	<input type="text"/>	<input type="text"/>

### NOMINEE CONTACT INFO

Name:	Business:	Business Description:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Address:	City:	Zip:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone:	Email:	Web Site:
<input type="text"/>	<input type="text"/>	<input type="text"/>

What significant impact has this individual had on your small business or the small business community as a whole? Explain why you are nominating him or her.